

Health and Wellbeing Board

23 September 2015

Decision Making between Board Meetings

Recommendation(s)

1. That the Board establishes the Sub-committee in accordance with the arrangements in paragraph 2 of the report.

1.0 Key Issues

- 1.1 On 8 July 2015 the Board considered proposals for revised governance arrangements. In line with the new strategic focus for the Board it is not expected that the Board will meet as frequently as in the past. The Executive Team would meet in between those meetings to co-ordinate the business of the Board.
- 1.2 There may be occasions where a formal decision on behalf of the Health and Wellbeing Board is required between scheduled meetings. The Executive Team cannot make those decisions as the Board cannot delegate its functions to officers or individuals. Therefore it is suggested that the Board establishes a sub-committee to take any necessary decisions where the timescale for the decision does not fall within the cycle of the scheduled Board meetings.
- 1.3 The suggested membership and terms of reference for the sub-committee are set out below.

2.0 Health and Wellbeing Sub-Committee

Membership

- 2.1 The membership of the sub-committee shall comprise two or more members of the Health and Wellbeing Board to sit as or when required. Where possible the sub-committee will include representation from both health and social care. The selection of members to form a sub-committee to deal with a particular matter or matters shall be made by the Chief Executive of Warwickshire County Council.

Terms of Reference

- 2.2 To exercise the functions of the Health and Wellbeing Board where a decision is required within a time frame which does not fall within the cycle of scheduled meetings of the Health and Wellbeing Board. Any decisions made

by the Sub-committee shall be reported to the next meeting of the Health and Wellbeing Board.

3.0 Timescales associated with the decision and next steps

- 3.1 If the Board decides to establish the sub-committee the arrangements would have immediate effect.

4.0 Background papers

None

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